



Notice of a public meeting of

Customer and Corporate Services Scrutiny Management Committee

- To:** Councillors Williams (Chair), Galvin (Vice-Chair),
N Barnes, D'Agorne, Douglas, Fenton, Gates, Looker
and Reid
- Date:** Monday, 14 January 2019
- Time:** 5.30 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 1 - 12)

To approve and sign the minutes of the meeting held on 12 November 2018 and the CSMC Call-in meeting held on 5 November 2018.

3. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 11 January 2019**. Members of the public can speak on agenda items or matters within the remit of the Committee.

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

Filming, Recording or Webcasting Meetings

Please note that, subject to available resources, this meeting will be filmed and webcast, or recorded, including any registered public speakers who have given their permission. The broadcast can be viewed at <http://www.york.gov.uk/webcasts> or, if sound recorded, this will be uploaded onto the Council's website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. Schedule of Petitions (Pages 13 - 28)

This report provides Members with details of new petitions received to date, together with those considered by the Executive or relevant Executive Member/Officer since the last report to the committee.

5. 2nd Qtr Finance and Performance Monitoring Report (Pages 29 - 44)

This report presents the overall finance and performance

position for the period covering 1 July 2018 to 30 September 2018, together with an overview of any emerging issues. This is the second report of the financial year and assesses performance against budgets, including progress in delivering the Council's savings programme.

6. Internal Audit Report into CYC Overtime 2017-18 (Pages 45 - 58)

This report provides information on the findings of an internal audit into overtime within the Waste Services of the Economy and Place Directorate (Annex A).

7. Update Report on Attendance and Wellbeing Project (sickness absence) (Pages 59 - 68)

This report provides an update on the sickness absence figures in City of York Council (CYC) and the work being undertaken to address their increase with a focus on attendance management and employee wellbeing.

8. Update Report from Scrutiny Operations and Functions Review (Pages 69 - 74)

This report provides an update to the Customer and Corporate Services Scrutiny Management Committee on the progress of its Task Group looking into the operations and functions of Scrutiny at City of York Council.

9. Work Plan 2018-19 (Pages 75 - 76)

The committee are asked to look at their work plan for the remainder of the municipal year.

10. Any Other Business

Any other business which the Chair decides is urgent.

Democracy Officer:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**